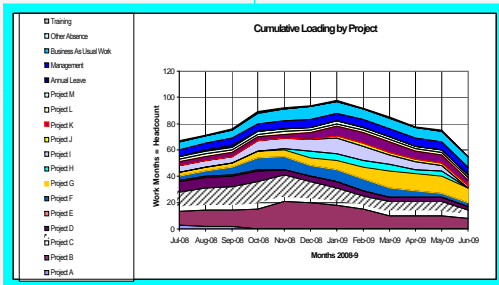
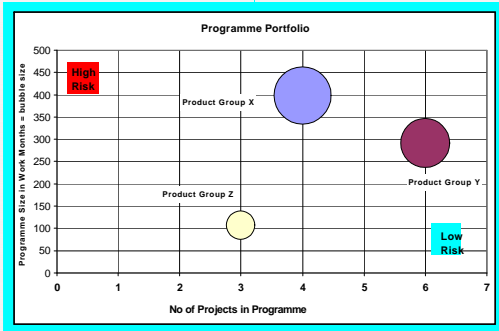


Concept Map - Programme Resource Planner

Graph - Cumulative Loading by Project



Graph - Portfolio



Project & Date s shows how resources are allocated to projects over time and in portfolio view

Project & Date View		A	B	C	D	E	F	G	H	I
Staffing by Project	Area	Total Effort	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08		
1	Project A	Product Group X	7	3.0	2.0	2.0	0.0	0.0	0.0	0.0
2	Project B	Product Group X	161	10.0	12.0	12.0	15.0	21.0	20.0	20.0
3	Project C	Product Group X	169	15.0	17.0	18.0	21.0	20.0	16.0	
4	Project D	Product Group X	51	6.0	8.0	8.0	8.0	4.0	4.0	
5	Project E	Product Group Y	4	1.0	1.0	1.0	1.0	0.0	0.0	
6	Project F	Product Group Y	76	3.0	4.0	6.0	9.0	10.0	8.0	
7	Project G	Product Group Y	91	3.0	3.0	3.0	5.0	5.0	6.0	
8	Project H	Product Group Y	28	0.0	0.0	0.0	0.0	1.0	0.0	
9	Project I	Product Group Y	60.0	5.0	5.0	5.0	8.0	8.0	9.0	
10	Project J	Product Group Y	12	0.0	0.0	0.0	0.0	0.0	0.0	
11	Project K	Product Group Z	59	3.0	3.0	3.0	3.0	3.0	5.0	
12	Project L	Product Group Z	24	2.0	2.0	2.0	2.0	2.0	2.0	
13	Project M	Product Group Z	24	2.0	2.0	2.0	2.0	2.0	2.0	
14	Annual Leave	Other	3	0.0	1.0	2.0	0.0	0.0	0.0	
15	Changes	Other	69	5.0	5.0	5.0	6.0	6.0	6.0	
16	Business As Usual Work	Other	94	6.0	6.0	6.0	8.0	9.0	10.0	
17	Other Absence	Other	1	0.0	0.0	0.0	1.0	0.0	0.0	
18	Training	Other	9	1.0	0.5	1.0	0.5	1.0	0.5	
19	Utilisation - All Projects		872	87	72	76	96	92	94	
20	Total Availability		80	81	82	96	97	100		
21	% Utilisation		84%	84%	88%	93%	93%	94%		
22	Product Group X	Product Group X	386	38	39	40	44	45	40	
23	Product Group Y	Product Group Y	291	12	13	15	23	24	28	
24	Product Group Z	Product Group Z	197	7	7	7	7	7	9	
25										

How to Use

1. Enter **Assignments**
2. Schedule **Recruitment**
3. View Reports:
 - Team & Project**
 - Team & Date**
 - Project & Date**
4. Adjust to match

Assignment sheet enables people to be assigned to work packages of project & non-project activities for % of their time each month

Subtopic		A	B	C	D	E	F	G	H	I
Gate Status	Project Name	Activity	Team Names	Work Months	Jul-08	Aug-08	Sep-08	Oct-08		
1	Programme Alpha									
2	Pipeline	Project A	Business Case Development	Analysis	7.00	3.00	2.00	2.00		
3	Feasibility	Project B	Prototyping	Development A	18.00	6.00	6.00	4.00	2.00	
4	Design	Project B	Design	Development A	37.00	2.00	4.00	6.00		
5	Client Testing	Project B	Client Testing	Client Test	42.00	3.00	3.00	3.00	0.00	
6	Web Applications	Project B	Web Application & Database Test	Web Applications	31.00	1.00	1.00	1.00	2.00	
7	Implementation	Project B	Implementation	Installation B	33.00					
8	Development	Project C	Development	Development B	50.00	5.00	6.00	6.00	8.00	
9										

Assignments

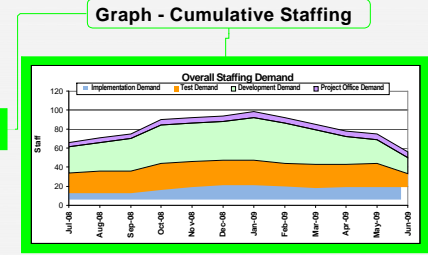
Resource Planner

Recruitment tables used to schedule recruitment of headcount by skill-set & location each month

Subtopic		A	B	C	D	E	F
Team Capacity	Team Size @ Recruit	Jul-08	Aug-08	Sep-08	Oct-08		
1	Team Name						
2	Analysis	5	5	5	5	6	
3	Development A	8	8	8	8	8	
4	Development B	7	5	6	7	8	
5	Development C	3	3	3	3	3	
6	Development D	2	5	5	5	5	
7	Development E	6	6	6	6	6	
8	Development F	3	3	3	3	3	
9	Architecture	0	0	0	0	0	

Recruitment

Cumulative Staffing



Team & Project Report showing by name, how every person was allocated on project activities each month

Team & Project (Timesheet) View		A	B	C	D	E	F	G	H	I
Team Names	Activity	Work Mths	Jul 08	Aug 08	Sep 08	Oct 08	Nov 08	Dec 08		
1	Teams, their Assigned Projects and Activities (Pivot Table)									
2	Project Phase	(All)								
3										
4										
5	Effort									
6	Administration	Admin/Special Requests	12	1.0	1.0	1.0	1.0	1.0	1.0	
7	Analysis	Business Case Development	17	4.0	4.0	3.0	2.0	3.0	1.0	
8		Alan's Holiday	1		1.0					
9		Requirements Validation	4	1.0	1.0	1.0	1.0			
10		Use Case Development	16			3.0	3.0	3.0		
11		Process Re-design	23							
12		Client Test	Client Testing	72	5.0	5.0	5.0	7.0	7.0	
13	Development A	Prototyping	18	6.0	6.0	4.0	2.0			
14		Design	70		2.0	4.0	6.0	8.0	8.0	
15	Development B	Development	62	5.0	6.0	6.0	8.0	9.0	10.0	
16		Charles' Holiday	1		1.0					
17	Development C	Development	12							
18	Design	Design	58	3.0	3.0	3.0	5.0	5.0	5.0	
19	Development D	Proof of Concept	36			3.0	5.0	5.0	5.0	
20										

Team & Project (Timesheet) View

Team & Date shows how resource capacity matches demand

Person & Date View		A	B	C	D	E	F	G	H
Team Usage	Team	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08		
1	Analysis	5	5	5	5	6			
2	Development A	8	8	8	8	8			
3	Development B	7	5	6	7	8			
4	Development C	3	3	3	3	3			
5	Development D	2	5	5	5	5			
6	Development E	6	6	6	6	6			
7	Development F	3	3	3	3	3			
8	Development G	3	3	3	3	3			
9	Architecture	0	0	0	0	0			
10	Development Demand	27.0	30.0	34.0	40.0	40.0	41.0		
11	Development Capacity	34	35	36	40	40	41		

Graph - Capacity & Demand

